

**MINUTES OF THE
UTAH COMPREHENSIVE HEALTH INSURANCE POOL
BOARD OF DIRECTOR'S MEETING**

**May 8, 2014
Select Health
Auditorium B
12:00 p.m.**

Directors

Present: Elizabeth Hunter, Chair; Norm Thurston; Tanji Northrup; Doug Hasbrouck M.D.;
Randall Smart; Matt Minkevitch; Chet Loftus; Todd Trettin; Rob Perry

Directors Steve Bateman; Steve Canfield; Steve Neeleman

Absent:

Directors

By Phone:

Present by

Invitation: Tomi Ossana; Perri Ann Babalis; Les Kartchner ; Sally Burns; Jennifer Roth; Scott
Park

SelectHealth

Staff Present: Lyndee Astill; Maren Donaldson ; Crystal Ince; Jesse Liddell; LoisAnn Jones

The meeting was called to order at 12:14 p.m. by Elizabeth Hunter, Chair.

APPROVAL OF MINUTES

The HIPUtah minutes of March 20, 2014 were presented and motion to approve. **Matt Minkevitch motions Todd Trettin seconds- motion carried**

Election of Officers: Elizabeth Hunter, Douglas Hasbrouck, and Todd Kiser Trettin agreed to continue as the elected officers.

Board Terms: Elizabeth Hunter, Douglas Hasbrouck and Todd Trettin have verbally agreed to stay on the board. Tomi will follow up with Matthew Minkevitch and Robert Perry.

Motion was made to disband the benefits committee, legislative committee and outreach committee. Keep the finance committee, Audit committee and appeals committee in place. **Doug Hasbrouck motions- Todd Trettin seconds- motion carried**

Plan of Operations:

Language was added to the Plan of Operations discussing the termination and transition of the HIPUtah Program.

Bylaws:

Bylaws have been modified including language regarding the transition and termination of the HIPUtah program, deletion of some committees, and deletion of language regarding the application process.

Motion made to accept the changes to the Plan of Operations as well as the Bylaws. **Randy Smart motions- Todd Trettin seconds- motion carried**

ACTUARIAL REPORT & FINANCIAL PROJECTIONS—Les Kartchner

HIPUtah

Current projections leave HIPUtah with \$14.3 million in assets. At the next board meeting only the IBNR will be presented.

Federal-HIPUtah

Federal-HIPUtah has a margin available of \$250,000 to cover large claims that may be processed later. At the next board meeting only the IBNR will be presented.

HIPUTAH FY 2014 & FY 2015 BUDGET REVIEW—Tomi Ossana

- Though April 2014 the program is sitting at 83% of budgeted for FY 14
- Reserve level is at \$12.9 Million after receiving last quarter appropriations
- The discrepancies for the 3rd quarter financials between Milliman projections and budget are due to IBNR not included.

FEDERAL-HIPUTAH BUDGET REVIEW AND CY 13 -- Sally Burns

Projections and budget show there are sufficient funds for the close out of the program including a projected \$282,000 in IBNR.

Per PCIP contract:

- January 30, 2015 progress report has to be completed
- March 15, 2015 annual reconciliation
- December 31, 2015 contract and oversight audit results should be done

Select Health will review any denials on Federal HIPUtah that may have the potential of being appealed.

HIPUTAH EXTERNAL AUDIT REPORT—Tomi Ossana

Everything went well with no findings

FEDERAL HIPUTAH FINANCIAL AUDIT ANNUAL REPORT- Jennifer Roth and Scott Parker

No findings on the annual audit report.

TRANSITION AND TERMINATION PLAN/TASK LIST- Tomi Ossana

- Tomi reviewed the two timeframes on claims run out and appeals due to the one enrollee with the extended plan through February 2014.
- The changes to the contract with SelectHealth were reviewed.
- Litigation was changed from 6 to 3 years. It was questioned why it was not shortened to one year to follow all other protocol of the state. It is motioned to follow the current practice of the government and narrow the length of litigation to a year statute of limitations from the date the claim is denied. **Rob Perry motions, Doug Hasbrouck seconds- motion carried.**

- It is agreed SelectHealth shuts down the phones and website June 30, 2014.
- Milliman's contract is up for renewal August 1, 2014. The new contract guidelines presented include: the scope of service not to exceed 75 hours for Federal HIPUtah with a time frame of August 1, 2014- December 31, 2014, and 150 hours for HIPUtah August 1, 2014- June 30, 2015. A total cost \$56,250 for both programs. Motion made to accept the new contract. **Robert Perry motions, Matt Minkevitch seconds, motion carried.**
- Randy contacted the division of purchasing regarding the executive director's contract. Recommendation is a new contract to run for the month of December 2014 at full compensation and from January 1, 2015 to June 30, 2015 with the Executive director working part-time for HIPUtah, roughly 50 hours per month. Being paid \$5,000 per month. Motion to accept the recommendations. **Robert Perry motions, Matt Minkevitch seconds, motion carried.** Discussion regarding Federal-HIPUtah compensation did not occur – the Board suggested that it be discussed in the next transition and termination meeting and a recommendation be brought to the Board at the next meeting.
- Issues with HIPUtah's litigation timeline were addressed in the legislative session. HIPUtah statute was changed in the 2014 legislative session regarding litigation and was modified to 3 years. Randy questioned why it was not amended to a year; Tomi requests that be discussed with Perri. After a brief discussion it was determined that due to HIPUtah's structure it is probably not possible but will be researched further.
- Discussion was made regarding a retention policy for records. Tomi will research further on policy requirements and present at the next termination and transition meeting.
- The amended contract with SelectHealth is still in process.

OPERATIONS/BONUS FEDERAL GRANT UPDATE- Tomi Ossana

Currently there is \$936,000 left in the enterprise fund at the state level. Tomi has received information from CCIIO informing her that \$22 million has been authorized in the President's Budget for the continuation of the State High Risk Pool funding grant. Though all members are no longer enrolled, application can be made requesting \$392,000 for operational losses. Motion is made for Tomi to apply for the funding. **Todd Trettin motions, Robert Perry seconds, motion carried.**

UTILIZATION REPORTS- Jesse Liddell

Jesse presented the utilization reports for both Federal HIPUtah and HIPUtah.

NEXT MEETING

The next Board meeting has been scheduled for August 21, 2014

There being no further business, the meeting adjourned at 3:10 P.M.

Dated _____ of _____

Todd Kiser, Secretary
Utah Comprehensive Health Insurance Pool